



Nanabijou Child Care Centre
965 Oliver Road, Thunder Bay, ON, P7B 5E1
Phone: (807) 343 8369
Email: nanabijo@lakeheadu.ca
Website: www.nanabijou.net

About Nanabijou Childcare Centre

Nanabijou Childcare Centre has worked tirelessly to develop a supportive workplace filled with Educators who are passionate about investing in authentic relationships with children and their families, as well as the professional community. As a result, we provide a purposefully planned environment where children are respected as individuals, and are provided with opportunities to explore, discover, and be creative, innovative, and inquisitive.

Nanabijou Childcare Centre values connection, communication, and transparency. We offer consistent personal and professional development and growth both individually and as a team.

Job Title: Registered Early Childhood Educator (RECE)

Age Group: Infants, Toddlers and Preschool children (2 months to 4 years)

Primary Responsibility: Contributing to the healthy development of each child in partnership with their family

Job Requirements:

- **Education:** Diploma in Early Childhood Education
- **Certification:** College of Early Childhood Educators Registration
- **Knowledge:** Understanding of the Childcare and Early Years Act and knowledge of the Reggio Approach
- **Health & Safety:** Standard First Aid CPR Infant/Child, Current Criminal Reference Check Vulnerable Sector, Up-to-date Immunization Record
- **Skills:** Excellent interpersonal and communication skills, strong organizational skills, and the ability to work comfortably and effectively with children, parents, and co-workers

Duties and Responsibilities will include, but will not be limited to the following:

Curriculum and Educational Approaches

- Demonstrating principles from the “How Learning Happens” document, Code Of Ethics, and the Reggio Approach
- Planning and implementing a co-constructed curriculum and environments inspired by the Reggio Approach
- Understanding child development and planning purposeful daily group gatherings
- Making meaningful observations and documenting children's physical, emotional, and social development
- Developing outdoor playgrounds and gardens

Child Guidance and Interaction

- Respecting the child through positive interactions and viewing each child as competent and capable



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- Responding spontaneously to children in various group settings
- Implementing the program routine with a positive and consistent approach
- Providing a supportive and safe environment, catering to individual needs
- Promoting healthy eating habits, good hygiene, and cleanliness
- Ensuring the safety of staff and children by acknowledging diverse needs and creating equitable opportunities

Collaboration and Communication

- Collaborating with colleagues and families, ensuring respectful and effective communication and attention to confidentiality
- Building self-esteem and empowerment in children and their families
- Planning and coordinating community outings and activities
- Supporting student teaching placements with guidance and feedback
- Establishing relationships with community services, groups, and agencies
- Promoting and positively representing Nanabijou Childcare Centre

Policy and Compliance

- Knowing and complying with Nanabijou Childcare Centre policies and procedures
- Maintaining the standards enforced by the Ministry of Education and Thunder Bay Health Unit. This includes ensuring equipment and facilities are always clean and safe, ensuring logbooks and required recordings concerning classroom, playground, children, and parental/caregiver interactions are maintained throughout each day for incident reporting and future clarification purposes.

Personal Attributes and Additional Duties

- Implementing guidance strategies when required and role models positive behavior.
- Offering care and demonstrating observation skills, patience, reliability, reflection, joy, organization, dependability, and conflict resolution skills.
- Demonstrating respect for spaces by ensuring the safety and cleanliness of all equipment, furniture, and materials both indoors and outdoors.
- Attending staff meetings and professional development as scheduled throughout the year.
- Taking initiative to complete duties such as laundry, dishwashing, and housekeeping.
- Willingly performing and engaging in other related duties as they may be requested by your team or assigned by the Leadership team.

How to Apply:

Please send your updated Cover Letter and Resume to nanabijo@lakeheadu.ca, using the email subject: **“RECE Application - Your Name”**.